

YOUTH BUREAU

YOUTH SERVICES SPECIALIST

SALARY: \$37,613 Plus Excellent Benefits

This is paraprofessional work involving responsibility for assisting professional staff in planning, development and implementation of a variety of specialized youth programs. Duties are performed under the general supervision of the professional staff and/or the Director of the Youth Bureau with some leeway allowed for the exercise of independent judgement in planning the details of Specific youth programs. Supervision may be exercised over a clerical staff and youth employed through governmental programs.

MINIMUM QUALIFICATIONS: Either

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Social or Behavioral Science, Human Science, Criminal Justice, Recreation, Physical Education or Public Administration or related field; or
- (B) Graduation from a regionally accredited or New York State registered two year college or university with an Associates degree in the area defined in (A) above and two years full-time paid experience or its part time volunteer equivalent in the provision of direct services working with youth in youth development, character building, delinquency prevention, recreation, education, or related field; or
- (C) Four years of experience as defined in (B) above; or
- (D) An equivalent combination of training and experience as defined in (A) or (B) above.

SUBMIT RESUME/APPLICATION TO:

John J. Kalinkewicz, Personnel Director
Saratoga County Personnel Department
40 McMaster Street
Ballston Spa, New York 12020

Applications accepted until a selection is made.

This position will be filled provisionally pending the results of a Civil Service examination to be scheduled at a later date.

“An Equal Opportunity Employer with an Affirmative Action Program”
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